

Highlands at Ocean Point Condominium Association
Minutes of Trustee Meeting

Date: October 18, 2012

Time/Place: 7pm at the Clubhouse

Attendance: Trustees Cash, Carmichael, Wells, Zabriskie (absent Nolan). Maintenance Coordinator Donna Crone

MEETING WAS CALLED TO ORDER AT 7:05 PM

BILL NOLAN FINISHED WORK ON HOP 2013 BUDGET AND SUBMITTED BUDGET VIA EMAIL. TRUSTEES WILL REVIEW THE BUDGET AND TAKE AN ELECTRONIC VOTE TO APPROVE OR MODIFY IN THE NEXT WEEK. ONCE APPROVED, BILL NOLAN SENDS A COPY OF THE 2013 BUDGET TO LORELL.

THE TRUSTEES VOTED TO SEND A LETTER TO ONE RESIDENT ON THE ISSUE OF THREE MONTHS OF CONDO FEES THAT ARE IN CURRENTLY OWED; (MOTION BY MR. WELLS SECOND BY MR. CASH (VOTE 4 TO 0))

THE TRUSTEES ADDRESSED THE ISSUE OF LANDSCAPING AND THE QUOTE RECEIVED FROM EGAN. DONNA CRONE WILL EMAIL THE BOARD THE LATEST QUOTE FOR REVIEW. THE TRUSTEES WILL HAVE AN APPOINTMENT WITH EGAN TO WALK THE PROPERTY AND DECIDE ON WHETHER TO MODIFY OR ACCEPT HIS CONTRACT AFTER THE MEETING.

THERE WAS A SHORT DISCUSSION ABOUT AN AMENDMENT TO THE RULES & REGULATIONS APPROVED IN 2010. THERE ARE SAFETY ISSUES THAT MAY REQUIRE AMENDING THE CURRENT DOCUMENT. THIS WILL BE FOLLOWED UP AT THE NEXT BOT MEETING.

MEETING ADJOURNED AT 8:17