

Highlands at Ocean Point Condominium Association
Minutes of Trustee Meeting

Date: March 5, 2014

Time/Place: 6:30 pm, Residence

Attendance: Trustees Cash, Carmichael, Wells, Zabilski. Maintenance Coordinator Donna Crone.

The meeting was called to order and the first item on the agenda was a maintenance update from Donna Crone. A HOP Maintenance report was provided to the board for the period of March 26 through May 27. Donna noted that Building 30 tile will be finished in March. Special projects planned for Spring include Bldg 30 power washing and sealing. Building 25 residents sent a request for new carpet in the common areas of their building. This is not in the current budget. This will be reviewed and the board will make a decision on this work for either this year or next.

Owners of Unit 414 have sent a request asking for approval to install a ceiling on deck. After discussion, the board voted to approve 414's request; and, will not allow ceilings on decks to be installed. Three voted yes; one abstained.

One of the owners in Building 4 asked if they can keep their kayak boat outside under the steps on the northwest corner of Building 4. The board discussed the recent change to Condo Rules stating that no boats are allowed on the property. The board voted: No to the request. Further, anyone with a kayak, canoe or other small boat stored outside on The Highlands property must remove the boat by June 1. Three votes yes, one abstain.

The board reviewed lawn and garden quotes and asked Donna Crone to review and renegotiate the quote with Egan. Final decision on selection of lawn and garden contractor will be done after additional information and an online vote by the board.

With no further business, a motion was made to adjourn. Adjourned.