

Highlands at Ocean Point Condominium Association
Minutes of Trustee Meeting

Date: June 27, 2013

Time/Place: 7 pm at the Clubhouse

Attendance: Trustees Cash, Carmichael, Wells, Nolan, Zabriske. Maintenance Coordinator Donna Crone.

Meeting called to order.

Residents from Building 29 in attendance brought the following issues to the board: Behind Building 29, brush and cuttings were thrown on top of live bushes leaving an unsightly mess by Egan's work crew; replacement of rotted boards before painting is necessary; large carpenter ants are prevalent on the deck areas. The BOT will discuss these issues and instructed Donna Crone to have an exterminator come and spray the exterior of Building 29.

Residents also encouraged the BOT to post upcoming meeting dates. The BOT agreed to take the recommendation and post upcoming meetings at the mailbox bulletin boards.

Maintenance report: upcoming work schedule:

Carpet and Tile for entries to Building 29 planned;

Donna Crone will check with Shawn (PT handyman) about completing the sealing of the front stairs that were power washed earlier in the month.

Building 24 roof needs to have the railing posts removed.

Estimate for tile and carpet will be provided to the Board.

Residents are encouraged to use The Highlands website work order form.

Bill Nolan provided an update on the request to the Town of Plymouth to restrict parking to one side only on Highland Terrace.

Bill Nolan brought the issue of the changes to the trash collection policies by the town that are going into effect this Spring/Summer. Bill will acquire estimates for securing The Highland dumpsters to avoid non-resident dumping trash in the bins.

There was discussion among the Board about the recycling bin located near Building 30. A motion was made to cancel the recycling contract due to the cost and improper use by residents and non-residents. The motion was approved.

The Highlands Annual Meeting is set for July 24, 2013 at 6:30 pm. All residents are invited to attend.

Meeting Adjourned.